

Date	Time	Location	Access For	Access Requirements	Notes
Friday 29th Sept	0700-1100	Halls 1,2,3 & 4	Carpet & Rigging only		<b>No</b> access for Stand Builders
	1100-1900	Back of Halls 1,2,3 & 4	All contractors	Hi Visibility clothing, Sturdy closed toed shoes. Appropriate PPE as required.	On an 'as scheduled' basis, move in for SPACE ONLY stands at the back of the halls
	1300-1900	Front of Halls 1,2,3 & 4	All Contractors	Any licences/training required for tasks. Contractor Badge.	On an 'as scheduled' basis, move in for SPACE ONLY stands at the front of the halls
	1900-2345	Halls 1,2,3 & 4	All contractors	Spotters for all plant (fork, EWP, etc)	All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only
Saturday 30th Sept	0700-1900	Halls 1,2,3 & 4	All contractors		Access all stands ( loading dock still scheduled as necessary) All packaging/materials to be removed from site, pedestrian access only after 1900
	1900-2345	Halls 1,2,3 & 4	All contractors	Hi Visibility clothing, sturdy closed toed shoes.	All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only
Sunday 1st Oct	0700-1900	Halls 1,2,3 & 4	All contractors	Appropriate PPE as required. Any licences/training required for tasks. Contractor Badge.	Access all stands ( loading dock still scheduled as necessary) All packaging/materials to be removed from site, pedestrian access only after 1900
	1900-2345	Halls 1,2,3 & 4	All contractors	Spotters for all plant (fork, EWP, etc)	All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only <b>ALL construction must be completed by 2330</b>
Monday 2nd Oct	0700-0900	Halls 1,2,3 & 4	All contractors		Exhibitor Models and displays delivered to stands as necessary and packaging removed
	0900-1700	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibilty Clothing and sturdy closed toed shoes	<b>Exhibitor Move-in and stand dresssing only, NO CONSTRUCTION permitted</b> No Fork access- trolleys and pallet jacks only. Halls close at 1700 sharp for final cleaning and security sweep
Tues 3rd - Wed 4th Oct	0700-0900	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge	Pre-opening stand preperation
	0900 - 1800	Halls 1,2,3 & 4	Exhibitors & Visitors	Exhibitor or Visitor badge	Expo Open - access to contractors only in emergency with Organisers authorisation Business attire required for Contractors On-site.
Thursday 5th Oct	0700-0900	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge	Pre-opening stand preperation
	0900 - 1800		Exhibitors & Visitors	Exhibitor or Visitor badge	Expo Open - access to contractors only in emergency with Organisers authorisation
	1800 - 1900		Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibility clothing	Pack down and removal of HAND CARRY items only Deconstruction of stand is not permitted
	1900 - 2100		Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibility clothing Sturdy closed in shoes	All Exhibitors must be cleared of Shell Scheme booths by 2100
	1900 - 2330	Halls 1,2,3 & 4	All contractors	Hi Visibility clothing, sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks. Contractor Badge. Spotters for all plant (fork, EWP, etc)	Stands can be dismantled once approval to commence has been given by Organiser
Friday 6th Oct	0700 - 2100	Halls 1,2,3 & 4	All contractors	Hi Visibility clothing, sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks. Contractor Badge. Spotters for all plant (fork, EWP, etc)	All halls must be completely vacated by 2100 by all contractors and equipment

### Important Notes

Friday 29th, Saturday 30th and Sunday 1st are classed as build days and access will only be given to persons that have a valid Pacific 2017 Contractor badge

Monday 2nd is for Exhibitor move in and stand dressing only. Ensure all major build works are complete by 2300 on Sunday 1st-No construction permitted on Monday 2nd.

Move out will commence when the Organiser deems it safe to allow so. You must ensure that all stand materials are removed from the halls by 2100 on Friday 6th